

DURHAM PUBLIC LIBRARY BOARD OF TRUSTEES

August 11, 2020

7:30 P.M.

Meeting called to order – 7:30 P.M.

Present: Shari Adams, Robert Booz, Jane Eriksen, David Foster, Eric Infeld, Lynn Johnson, Anne Mueller, David Turley, and Jan Wenzel. Also attending Maya Liss.

- I. Public Comments/Communications – none
- II. Minutes – June 9, 2020 – minutes will be reviewed and approved at next Board meeting
- III. Financial Reports
 - A. Board Managed Funds – Consistent with prior month. Discussed Jan Wenzel resigning as treasurer and leaving Board. Bob Booz moved and Lynn Johnson seconded **a motion that the Board nominate and approve Anne Mueller as Treasurer.** Motion approved unanimously. Transition– Anne and Jan are meeting and scheduled to with bank to transition signee on accounts, with letter from Board secretary on resignation, and Anne taking on Treasurer. Bob Booz reviewed guidelines for replacement of a Board member during their term.
 - B. Library Operational Funds – reports are to be distributed after Director returns from vacation. No material variances from budget and plan reported.
- IV. Library Director’s Reports
 - A. Director – reports are to be distributed after Director returns from vacation.
 - B. Other –none discussed
- V. Committee Reports
 - A. PALS – nothing new reported
- VI. New Business
 - A. Grant Application Process – Grant is in final stages and on track for September 1 submission. Grant shared with BOS so now is public. BOS needs a resolution to accept the grant. Was supposed to occur at the 8/10/2020 BS meeting, but meeting was cancelled. Will be on the next BOS meeting agenda. Board Chair will ask Library Director to share copy of grant with Board by email when she returns from vacation. Bob reported that he and Lynn met with Pat from PALs so they have a fuller picture of what is going on.

B. Building and Grounds –

- i. Power outage – Library was an important resource during the recent power outage throughout most of town. Or majority of the outage Library did have power and was utilized by the community. Library did lose Lion Fiber Optic internet – shared with schools and when schools lost power the fiber optic went down. Kudos to Director and staff from the Board for all fo the efforts made to meet community needs.
- ii. Library helped out one of the neighbors who had a dry well
- iii. Lynn Johnson and Pat talked with Library director about grounds and lack of rain. Lynn and Pat cleaned grounds and weeded gardens that had not been mulched. Thinking about an adopt a garden program to keep gardens maintained. Some larger limbs did come down, and Town crew requested to remove. Noted that briars had been cut back, still expect Town Crew will remove in September.

VII. Old Business - none.

VIII. General Discussion –

- A. Shari Adams reported she will not be running for a spot on the Board in October.
- B. Library offered several pictures from a donor to specifically be used as a fundraiser for the Library. Board discussed and relays this type of item falls under the Gift policy. Policy to be communicated to donor.

Meeting adjoined at 8:13 PM

This meeting was held using videoconference and recorded to comply with public meeting requirements. Recording is available at: https://us02web.zoom.us/rec/share/7-FbdlvLq01ObqfN7Wzzf_JwJrz1T6a8gSgc_vtbyEvndHfKHh02oI1ko4ClyvH4 Password: \$aG^0wC4

Respectfully submitted

Eric J. Infeld

Recording Secretary