

DURHAM PUBLIC LIBRARY BOARD OF TRUSTEES

June 11, 2019

7:30 P.M.

Meeting called to order – 7:30 P.M.

Present: Robert Booz, Eric Infeld, Jane Eriksen, David Foster, Lynn Johnson, David Turley, and Jan Wenzel. Absent; Shari Adams. Also attending: Christine Michaud, Library Director.

- I. Public Comments/Communications – The Girl Scouts thanked the Library for our support of their programs. The Association of Connecticut Library Boards also wrote to request new board members to join their organization.
- II. Minutes – May 14, 2019 – Jan Wenzel moved and Anne Mueller seconded a **motion to accept the minutes**. A correction to a name was discussed and added to the motion. The motion passed unanimously.
- III. Financial Reports
 - A. Board – The report on Board Controlled Funds was briefly discussed.
 - B. Librarian – The expected variance in wages due to a classification of wages for the prior director’s vacation benefits was noted. A variance due to the loss of the Children’s Librarian will occur in the fiscal year end report.
- IV. Librarians’ Reports
 - A. Director – The Director reported an increase in circulation and strong attendance for adult programs and service. She also met with the space planning consultant who is preparing items for the Board to consider. The update to the Children’s Room is now complete.
 - B. CT Humanities Grant – Branding. Decision on Logo. – The Director showed the revisions made by the consultant. It incorporated the changes suggested by the Board at its last meeting. Jane Eriksen moved and Lynn Johnson seconded a **motion to accept the new logo for use by the Library**. It unanimously passed. The Director explained next steps, most notably, a style guide for proper use of the logo in a variety of formats and applications.
- V. Committee Reports
 - A. PALS – The annual PALS reception will be held on the 3rd Friday in August, this year occurring on the 23rd.
 - B. Building and Maintenance – The new roof had no leaks despite the run of rainy weather.

- VI. New Business
 - A. Borrowing and circulation policy review - Anne Mueller moved and Jane Eriksen seconded a **motion to accept the revised policy on Borrowing and Circulation.** It passed unanimously.
 - B. Acceptance of BorrowIt (CCARD) funds – Anne Mueller moved and Bob Booz seconded a **motion to accept the BorrowIt funds to be used in accordance with its grant provisions.** It unanimously passed.

- VII. Old Business
 - A. Agenda of upcoming meetings – This was briefly discussed.
 - B. Other

The meeting was adjourned at 8:35 p.m.

Respectfully submitted,

Robert Booz
Recording Secretary