

DURHAM PUBLIC LIBRARY BOARD OF TRUSTEES
September 11, 2018

Present: Jane Eriksen, Eric Infeld, Lynn Johnson, Anne Mueller, David Turley, Janice Wenzel, Director Christine Michaud
Absent: Bob Booz, Shari Adams, David Foster

Chairman Turley called the meeting to order at 7:35.

Jay Johnston, Director of the Farmington Library, made a presentation to the Board regarding repurposing library spaces. He shared photos of expansions, space usage and furnishings that he has overseen in several Connecticut libraries. A brief question/answer discussion followed his presentation.

Anne Mueller moved, Lynn Johnson seconded:
"To approve the minutes of August 14, 2018"
Vote: Unanimous

Christine Michaud presented the monthly financial report. She noted that the wage column reflected last year's figures as the union contract for this year is pending. There was no financial report from the Board.

The latest statistical report reflected a drop in participation in the summer reading program. As there was no school summer reading program this year, it is likely this had a negative effect on the number in the library program.

Committee Reports:

PALS and Building Maintenance discussion centered on the removal and replacement of shelving in the PALS storage space. Concern of air quality/mold in the area was also expressed.

New Business:

Christine shared that there were twelve applicants for the Assistant Director position. The Director, Children's Librarian and Board member, Anne Mueller, will conduct interviews next week.

The annual Staff Development Day will be held on September 27 at the library. EMT training will be the morning's focus and in the afternoon, the staff will be choosing a relevant webinar.

Anne Mueller moved, Eric Infeld seconded:
"To approve the expenditure not to exceed \$550. for EMT training for library staff."
Vote: Unanimous

The annual Town Meeting will be Monday, October 1, 2018. Anne Mueller, David Turley and David Foster will be nominated for reelection.

Old Business:

Discussion concerning the use of the library parking area during the Fair was discussed.

Present library officers have agreed to serve one more term. Elections will be held in November.

The meeting was adjourned at 9:24.

Respectfully submitted,

Jane R. Eriksen,
Acting Secretary