

DURHAM PUBLIC LIBRARY BOARD OF TRUSTEES

May 14, 2019

7:30 P.M.

Meeting called to order – 7:30 P.M.

Present: Robert Booz, Shari Adams, Jane Eriksen, David Foster, Lynn Johnson, David Turley, and Jan Wenzel. Absent: Eric Infeld. Also attending: Christine Michaud, Library Director.

- I. Public Comments/Communications – No correspondence or comments noted
- II. Minutes – April 9, 2019 – The minutes as prepared by Eric Infeld were reviewed. A minor correction was noted to remove the word “Agenda” from the title section. Shari Adams moved and Jane Eriksen Lynn seconded **a motion to accept the minutes as submitted.** The motion passed unanimously except for an abstention by Bob Booz.
- III. Financial Reports
 - A. Board – The report on Board Controlled Funds was presented. There is a need to reclassify an expenditure to the Development Fund from the Gifts/Memorials line of the report.
 - B. Librarian – The Director reported that all budgeted line items are within projections
- IV. Librarians’ Reports
 - A. Director – The Director reported that the roof replacement has been completed and been signed off by the Town. The Library will have a float in the Memorial Day Parade. The resignation of the Children’s Director was noted with disappointment at the loss of Alexandra Klaus. The position has been advertised and applications are being received.
 - B. CT Humanities Grant – Branding. Decision on Logo. – A long discussion about the four offerings from the Rebel firm took place. There was general consensus about the “tree” logo, however the Board was not entirely comfortable with that option. The Director will pursue modifications based on the sense of the Board.
- V. Committee Reports
 - A. Subcommittee on Space Allocation – Next steps beyond the Subcommittee’s presentation were discussed. It was agreed that professional space planning assistance be sought. Bob Booz moved and Anne Mueller seconded **“a motion to engage a space planning professional for an amount not to exceed \$4,000 to assist the Library in the allocation of spaces in the Library.”** It unanimously passed.
 - B. Other – None were addressed

- VI. New Business
 - A. Borrowing and circulation policy review – Not addressed due to time constraints
 - B. Other – None noted.

- VII. Old Business
 - A. 2019-2020 Budget – The Budget prepared by the Director and approved by the Board was approved by at the Town Meeting.
 - B. Update of the Children’s Room – The slat wall has been installed and other approved refresh/updates are largely complete.

The meeting was adjourned at 9:08 p.m.

Respectfully submitted,

Robert Booz
Recording Secretary