

DURHAM PUBLIC LIBRARY BOARD OF TRUSTEES

Meeting of May 8, 2018

Meeting called to order – 7:36 P.M.

Present: Shari Adams, Bob Booz, Jane Eriksen, David Foster, Eric Infeld, Lynn Johnson, David Turley, and Jan Wenzel. Not present: Anne Mueller. Also attending: Cyndi Shirshac and Christine Michaud.

- I. Public Comments/Communications – None
- II. Minutes – April, 2018- Lynn Johnson moved, seconded by Eric Infeld, to **“accept the minutes as presented”**. It passed unanimously.
- III. Financial Reports
 - A. Board – Gift, Grant, and Bequest Funds managed by the Board showed nominal activity. Copies of the accounting for these funds were sent to the new Finance Director of the Town of Durham.
 - B. Librarian – All accounts are within the expected balances.
- IV. Librarians’ Reports
 - A. Director –The DVD circulation is down over the past. The effect of streaming on video access is the expected cause.
 - B. Youth Services – There were many activities during the month of April.
- V. Committee Reports
 - A. PALS – The annual PALS reception is scheduled for the August 23th at 5:30 pm.
 - B. Maintenance – The elevator is now working again after a number of service calls. Fence and arborvitae repair or replacement following the recent storms is being discussed with the Town and adjacent neighbors.
- VI. New Business
 - A. Policy Review Follow Up –Cyndi Shirshac gave the Board updated policy recommendations for: Mission and Governance of the Durham Public Library, Library Services Policy, Gift Policy, Garden Policy, Collection Development Policy, and Library Bill of Rights. Upon the Motion by David Turley with second by Lynn Johnson the motion **“to accept these policies as submitted”** was unanimously adopted.
 - B. Plant Sale – The Plant Sale, conducted simultaneous with the PALS Book Sale, was noted. Proceeds from the Plant Sale will be used as part of the Staff Development Fund.
- VII. Old Business

- A. Charging Station – The Charging Station has been installed in the location specified by the board’s previous motion at the north end of the parking lot on Town owned land. It has not yet been energized.
- B. Albin Dog Wash – This popular function on the Library parking lot has been scheduled
- C. Other – None noted.

The meeting was adjourned at 8:14 p.m.

Respectfully submitted,

Robert H. Booz
Secretary